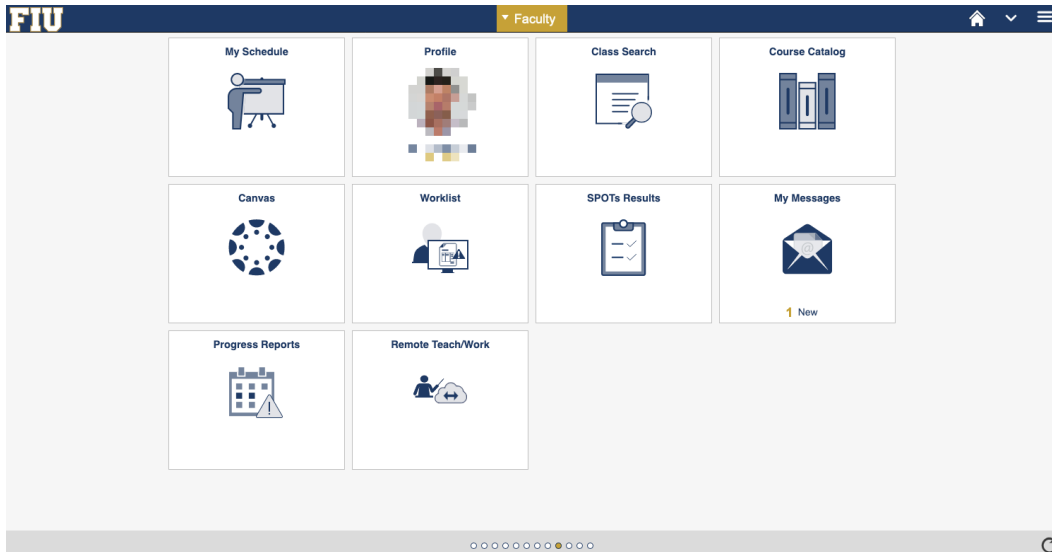


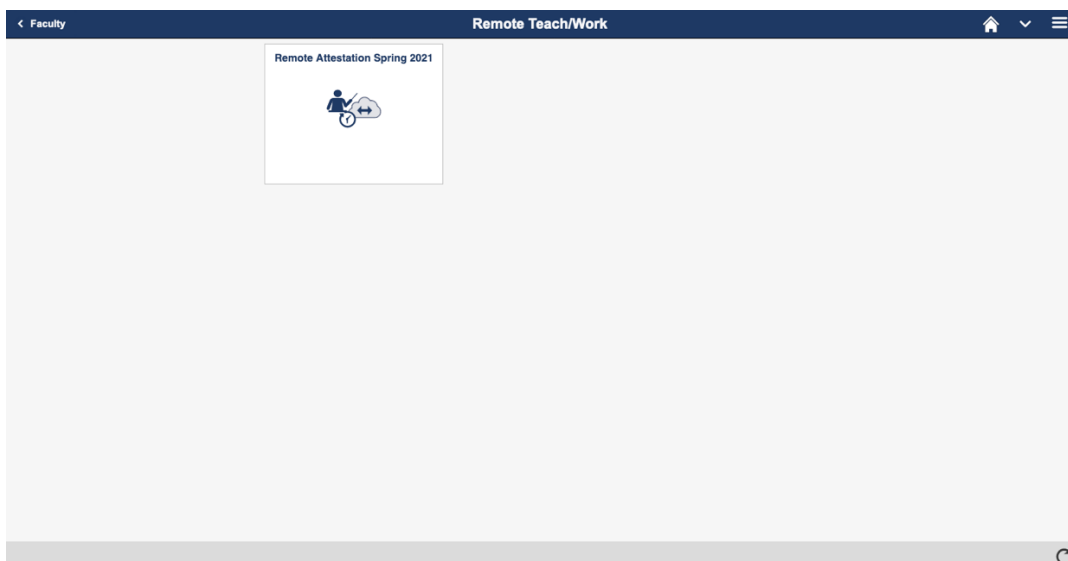
# Faculty

## Remote Attestation Spring 2021 Functionality

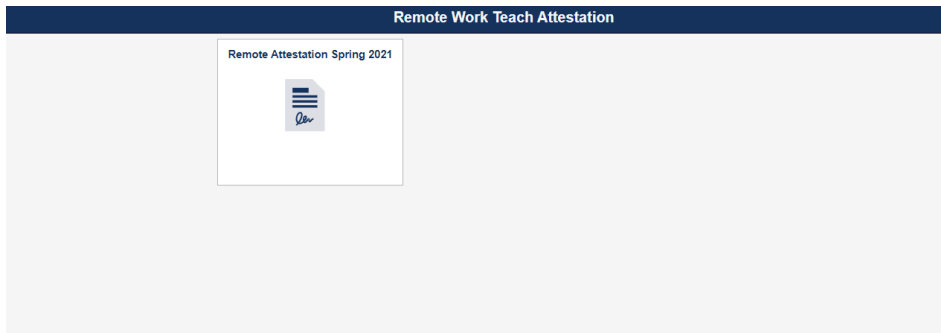
1. Login to my.fiu.edu.
2. On your Faculty Portal, click the “Remote Teach/Work” tile.



3. Click on the remote attestation tile on this page.



4. Click on the “Remote Attestation Spring 2021” to open the full attestation.



5. Complete the form by typing in your name, clicking the “I Attest” checkbox, and clicking “Save.”

A screenshot of a web application interface showing a form titled "Remote Attestation Spring 2021". The form has a dark blue header bar with "Exit" and "Remote Attestation Spring 2021". Below the header, the text "Step 1 of 1: Remote Attestation Spring 2021" is displayed. The form contains the following elements: a statement "I, attest that one or both of the conditions described below apply to me:" followed by two options, A and B; a statement "As a result, I am opting not to work in a non-remote setting in the Spring 2021 semester."; a text input field labeled "\*Name" with a dark blue background; a checked checkbox labeled "I Attest"; and a green "Save" button.

6. Once you have saved the attestation, the form will appear as “view-only” with grayed-out boxes.

A screenshot of a web application interface showing the same form as in the previous image, but in a view-only state. The form has a dark blue header bar with "Exit" and "Remote Attestation Spring 2021". Below the header, the text "Step 1 of 1: Remote Attestation Spring 2021" is displayed. The form contains the following elements: a statement "I, attest that one or both of the conditions described below apply to me:" followed by two options, A and B; a statement "As a result, I am opting not to work in a non-remote setting in the Spring 2021 semester."; a text input field labeled "\*Name" with a gray background; a checked checkbox labeled "I Attest"; and a grayed-out "Save" button.

**Email to Department Chair:**

Subject: [REDACTED] Completed Attestation on 2020-09-22

This is to advise you that [REDACTED] has attested to the FIU Human Resources Department that he/she/they qualifies under the MOU entered into by the FIU Board of Trustees and the United Faculty of Florida dated 2020-09-22 and is not required to work in a non-remote setting in the Spring 2021 semester.

Faculty Member Information:

Employee ID: [REDACTED]  
First Name: [REDACTED]  
Last Name: [REDACTED]  
Dept ID: 243100000  
Dept ID Descr: CPHSW Dietetics and Nutrition  
Business Unit: AAPHS  
Business Unit Descr: COLL PUBLIC HEALTH & SW  
Job Code: 9002  
Job Code Descr: ASSOC. PROFESSOR

Listed below are the on-campus courses that are currently on the roll-over schedule for Spring 2021 and are listed as being taught by the faculty member that is requesting to transition to remote work and teaching duties. Please work with your faculty to determine whether each course listed below needs to continue with on-campus meetings and, if so, determine the best means to do so. If the course needs to be covered by another faculty, please provide an alternative assignment for the original instructor or an alternative instructional delivery method for course.

Subject	Catalog Nbr	Section	Class Nbr	Description
HUN	2000L	U04	15692	Fnd Nutr Sci Lab
HUN	6307	U01	15813	Cho And Lipids
HUN	2000	U03	15800	Fnd Nutr Sci
HUN	4241	U01	15714	Advanced Nutrition
HUN	2000L	U10	15702	Fnd Nutr Sci Lab
HUN	2000L	U09	15700	Fnd Nutr Sci Lab
HUN	2000L	U08	15697	Fnd Nutr Sci Lab
HUN	2000L	U07	15696	Fnd Nutr Sci Lab
HUN	2000L	U06	15695	Fnd Nutr Sci Lab
HUN	2000L	U05	15694	Fnd Nutr Sci Lab

**10 out of 10**

Link To All Courses:

[https://mycs.fiu.edu/psp/stdnt/EMPLOYEE/CAMP/c/ESTABLISH\\_COURSES.INSTR\\_CLASS.GBL](https://mycs.fiu.edu/psp/stdnt/EMPLOYEE/CAMP/c/ESTABLISH_COURSES.INSTR_CLASS.GBL)

**Email to Faculty:**

Subject: [REDACTED] - [REDACTED] Completed Attestation on 2020-09-22

This is a confirmation of your submission "Remote Work Attestation for Spring 2021". A notification has also been sent to your Department Chair.

Faculty Member Information:

First Name: [REDACTED]

Last Name: [REDACTED]

Dept ID: 243100000

Dept ID Descr: CPHSW Dietetics and Nutrition

Business Unit: AAPHS

Business Unit Descr: COLL PUBLIC HEALTH & SW

Job Code: 9002

Job Code Descr: ASSOC. PROFESSOR